

FONDAZIONE ISTITUTO TECNICO SUPERIORE MECCATRONICO DEL LAZIO

ERASMUS POLICY STATEMENT (EPS)

ITSLM wants to build its international identity and environment. To achieve this goal, it will be necessary to achieve other micro-objectives such as: Participating Erasmus+ opportunities and improving international cooperation.

The Technical Scientific Committee (TSC) of the Institute outlines the international strategy. The committee is composed by both private and public sector representatives who are part of the ITSLM staff – each member has specific responsibility on the Institute’s macro-activities. The International Relations Officer implement the Erasmus+ Office according to the Committee’s guidelines.

The Institute will promote the Erasmus+ opportunities within the Institute through the support of both the communication office and the International Relations Office. Specific events and social media contents will describe how students, staff, professors, and the institute itself would benefit from obtaining the ECHE.

For a constant updating of the European standards in terms of academic and professional skills requirements to join in the national and international job market, both students and staff members' mobility will be necessary. Participation in the Erasmus+ activities will support students to be well equipped for the new challenges in the world of work.

The ITSLM’s international office’ structure:

- International Relations Officer (IRO) – 1 permanent administrative staff will represent the International Office to students, teachers and staff of the Institute. This person will oversee all the deadlines, manage the responsibilities, collecting and reporting data to EU online platforms, monitoring the project’s outcomes. The same person will manage the tasks and duties of the Digital Officer, guiding the digitalization transformation of processes and things within the Academic Department.

The IRO works closely with SFC – Sistemi Formativi Confindustria - which support the Institute’s Foundation within international cooperation’s opportunities and projects. SFC is a joint-stock consortium that plans and coordinates training, research and development and technical assistance initiatives - both at national and local level – with the aim to:

- support the development of the Confindustria Association System
- sustain the competitive growth of SMEs
- support the modernisation of the Public Administration

- The Technical Scientific Committee – 14 staff members with 3-year mandate - will outline the international strategy of the Institute (<https://itsmeccatronicolazio.it/modules-2/>)

- 1 external project consultant will support the International Relations Officer writing project proposals, monitoring and implementing already funded projects, empowering the international network of partners, participating in international education fairs and managing the administrative reports related to Erasmus+ projects.

- 1 International Development Manager who transform the needs and requests of the TSC into activities, procedures, and projects. The Manager will monitor the tasks of the International Relations Officer and will supervise the activities carried out by the external consultant and the academic coordinators.

- 2 academic coordinators from the teaching staff of the Institute will be responsible for supporting the internationalization of the academic offer - designing new programs and subjects to be offered to international students. They will be responsible for the academic recognition’s process and will promote

exchange opportunities to students and teachers organizing Erasmus days and managing a dedicated web page on the Institute's website. Foreign language courses will be offered by the Institute to better prepare students for their mobility and specific courses will teach technical language. The "Internationalization at home" structure will be supported with activities such as language courses, extra- didactic seminars and the implementation of the academic offer taught in English language. The coordinators will carry the activities together with the International Relations Officer in meetings and reunions out of the teaching schedule. The present document represents the first ITSML application for the ECHE. For such a reason, ITSML has not presently managed any funded projects for the Erasmus+ Program. Nevertheless, over recent years, the Institute has been cooperating with foreign public and private institutions and associations on specific projects such as:

New Metro Erasmus:

https://www.confindustria.it/home/confindustria-eu/ceu-progetti/dettaglio/newmetro/newmetro?AREA=NEW%20METRO%20-%20Erasmus&WCM_Page.ResetAll=TRUE

Digitronics:

<https://www.sfc.it/cosa-facciamo/risorse-progetti/323-digitronics>

Deal with Digital WBL:

<https://www.sfc.it/cosa-facciamo/risorse-progetti/325-deal-with-digital-wbl>

SEAL - SEEniors' leArning vaLue:

<https://www.sfc.it/cosa-facciamo/risorse-progetti/53-seal-seniors-learning-value>

ITSML wants to participate the Erasmus+ program in order to take part to a larger community of high quality Institutes, associations and companies. At the first stage, the Institute would focus on the KA1 with the aim to build an international identity where students, teachers and staff can identify their selves, understanding the importance of learning from others, bringing diversity at home in order to innovate ideas and approaches. Exchange of students and staff will produce an incredible modernization energy that will affect all the offices of the Institute. New partnership opportunities will be outlined from an high quality academic and professional body that oversees the entire Institute's activities. The website and any social media content will be useful to be transparent to partners, companies and students (both local and international). Erasmus+ program will be promoted to all the participants who want to grow and learn – to be unique students, administrative staff and teachers – because Erasmus experiences have the rare thing to be different to each participant, but still rich.

Strategy, objectives and impact

The Technical Scientific Committee (TSC) reports to the President of ITSML and set the international strategy of the institute in terms of research, activities, cooperation opportunity and development. The Committee involves the International Relations Officer and the two Professors Coordinators in monthly meetings to receive updates in terms of internationalization and modernization processes.

The international strategy affects both internal and external activities: from one side, the TSC will promote the internationalization of the academic offer – implementing the course catalogue with English language subjects and promoting international mobility. From the other side, the TSC will increase the number of international stakeholders which can improve the academic and professional experience of the students, providing them internship and research opportunities.

Mobilities will be recommended to all the students' community, they will be able to strengthen their academic path - learning new methods of teaching / studying / working.

Mobilities for traineeship will be highly recommended with an automatic recognition after the mobility – the professional experience is already part of the study plans. All the Institute's programs are aimed to prepare students starting their professional career - the Traineeship Mobility will support this important achievement. ITSLM has an international network of partners - both for academic and professional purposes. Entering the Erasmus+ world would support the international partners' scouting, the goal is to find at least one partner (Institute/Company/University/Association etc) per EU country - giving the opportunity to ITSLM students to better design their future, choosing from a high-quality list of possible destinations. Innovation has a fundamental role within the ITSLM reality, Erasmus+ will accelerate the Institute's modernization process, renewing bureaucratic procedures, finding new opportunities in terms of research and cooperation, giving students new academic and professional perspectives.

The modernization will move both outside, growing the network of international partners and inside – implementing the digitalization processes. The Digital Officer will receive guidelines from the National Agency and will share with the TSC the steps needed to achieve the ESCI goals. The Institute truly believe in the dematerialization of papers within the academic procedures – the Erasmus Office will be the first department with fully digital processes. After that, the TSC will receive from the Digital Officer recommendations on the digital strategy to use in the other departments.

KA131 will be crucial within the international strategy plan. Mobility of students and staff will build the international identity of the Institute – bringing foreign experiences within the innovation technologies research and professional approaches.

Here the main targets for the next years:

2024

- At least 1 exchange per study-program.
- Achieve 10 international companies' partners for Traineeship mobility.
- Provide ITSLM students new English language courses to improve their language knowledge.
- Provide ITSLM administrative and teaching staff specific English language courses to support the internationalization at home.
- Build an international language schools' network for students who are interested in improving their foreign language level.
- Make agreements with foreign Institutes which provide summer courses opportunities for students and graduates.

2025

- At least 3 exchanges per study-program; 4 staff (administrative + teachers) per academic year.
- At least 20 international companies' partners for Traineeship mobility.
- Erasmus Awards to outstanding Erasmus mobility experiences.
- Virtual learning experiences will be included in the didactic offer as extra-curricular activities.

2026-2027

Consolidation and new opportunities: Between 2026 and 2027 ITSLM will consolidate all Erasmus+ procedures and activities – making all the necessary steps to implement its organization. On the other hand, the Institute will check any further Erasmus+ opportunity, apart from the KA131, to offer to its students and staff.

Indicators

Monitoring indicators:

- The total number of students / staff applicants to Erasmus+ programme
- Percentage of students / staff applicants to Erasmus+ programme
- The actual duration of exchanges
- The total number of incoming students / staff
- The total number of inter-institutional agreements
- The total number of agreements with companies or institutions for Erasmus Traineeship opportunities
- The total number of countries represented by inter-institutional agreements
- The total number of students applying for foreign language courses
- The total number of students applying to ITSLM subjects taught in English
- The total number of exchanges